

BROADWAY PARISH COUNCIL

www.broadwayparishcouncilsomerset.org.uk

Councillors are summoned, and members of the public invited, to attend the Annual Meeting of the Parish Council to be held at 7.30pm on Tuesday 7th May 2024 at Broadway Village Hall.

PUBLIC FORUM

Members of the public may make representations, ask questions or give evidence in respect of any matter on this agenda or any other item to be raised which may be included in a future agenda. A speaker in the Public Forum may only represent their own point of view and shall not speak for more than 3 minutes. The Public Forum shall last not more than 15 minutes and the Chair of the meeting has absolute discretion to request the speaker to stop or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda.

REPORT FROM SOMSERSET COUNCIL COUNCILLOR(S)

Verbal report from Somerset Council Councillors. Where a written report is provided, this will be made available on the Parish Council website.

AGENDA

1. **Election of the Chair of the Parish Council**
2. **Declaration of Acceptance of Office by the Chair**
3. **Election of the Vice-Chair of the Parish Council**
4. **Attendance and Apologies**
5. **Declarations of Interest / Dispensation Requests**
6. **Review of individual areas of responsibility**
7. **Review of Standing Orders, Financial Regulations and Code of Conduct**
8. **Review insurance cover**
9. **Review membership of outside bodies**
10. **Approval of Minutes:** To confirm minutes as a true record of the previous meeting.
11. **Planning Applications**
 - a. 24/00931/HOU: 1 The Lanes, Broadway Road, Broadway TA19 9RE - Erection of Garage with Office/Study above (retrospective)
12. **Finance**
 - a. To review and approve asset register at 31/3/2024.
 - b. To review and approve Financial Risk Statement.
 - c. To agree updates to existing bank mandates.
 - d. Financial statement up to 30/04/24.
 - e. To approve payments requiring authorisation.
13. **Parish Maintenance:** To review draft parish maintenance schedule and agree any required actions.
14. **Grass Cutting:** To review frequency of cutting and agree term for the contract.
15. **Playpark Pathways:** To consider any costs for weed treatment on access pathways.
16. **To receive updates and agree any actions on the following areas:**
 - a. Local Community Network
 - b. Suggs Lane Flooding
 - c. Roads
 - d. Flooding
 - e. Village Maintenance
 - f. Play Park Inspections
 - g. Community Group Updates

17. **Correspondence/matters for report only**
18. **Any other urgent matters raised by permission of the Chairman**
19. **Items for the next meeting**
20. **Date of the next meeting:** Tuesday 11th June 2024, 7.30pm.

Kim Larsson, Clerk
1st May 2024